

## **Annex VII – Competition Guidelines**

See also AIPH Template for Competitions

### **COMPETITIONS, JUDGING AND AWARDS**

#### **Competitions:**

1. All participants / exhibitors should have the opportunity to participate in the competitions and be eligible for awards.
2. Competitive classes should provide for the assessment of whole exhibits, groups of plants and individual plants.
3. Whole exhibits, permanent gardens / stands should participate in the competitions obligatory on the basis of the participation contract without further registration.
4. The participants / exhibitors should be invited to participate in the product competitions / sub-categories three month before the opening of the exhibition.
5. A schedule of all competitive classes should be made available to judges before they assemble for the judging process; when they do so, they will also receive full details of the exhibits which they are to judge.
6. Detailed Competition Regulations must be made available one year before the opening of the exhibition. The Competition Regulations describe the competitive classes, the competition calendar, the registration, the judging criteria, the awards and prizes and the award ceremonies. Support for writing the Competition Regulations as well as example lists concerning the competitive classes is available from AIPH.

#### **Judging:**

1. The organizer has to ensure that arrangements for the judging of exhibits are prepared well in advance of the exhibition's opening.
2. Members of juries should be appointed at least three months prior to the judging itself. A list of these members must be sent to the secretariat of AIPH three months prior to the judging.
3. In accordance with Section 10 of the AIPH Regulations the organizer of a category A1 exhibition should appoint an International Honorary Jury (or Grand Jury); this should have a membership of at least 7, with the chairman and a majority of members drawn from outside the host country. At least two members are to be nominated by the executive committee of AIPH. While the appointment of some distinguished persons who are not horticulturalists is acceptable, organizers must ensure that the Jury of Honor incorporates a high level of horticultural expertise.
4. The Grand Jury is responsible for validating the awards of other juries; it will judge and make awards itself in the principal international classes.
5. Other classes at category A1 exhibitions will be judged by juries of not less than three members, some of whom will be drawn from all the countries participating in the exhibition. These juries will be composed solely of horticulturalists expert in the classes which they judge.

6. In the case of category A1 events, the Grand Jury and other expert-juries responsible for awards to permanent exhibits should meet at least three times during the exhibition; for B events the juries should meet at least two times during the exhibition. Their final decisions will take account of performance throughout the event.
7. Exhibits at temporary shows held within such exhibitions should be judged separately, by juries of not less than five members who must complete their judging prior to the opening of the show.
8. In case of a B, C or D exhibition, the International Honorary Jury will perform the judging as specified in Section 10 of the AIPH Regulations. The judging process must be completed with the last evaluation; information on the awards made should also be displayed by this time.
9. For Sub-Categories or Product Competitions expert juries of a least three members with product specific knowledge will judge these categories.
10. Each member of a jury shall have one vote.
11. Organizers may appoint panels of technical experts to advise juries, although these experts will not have voting powers.
12. Documents distributed to juries and forming part of the judging process should be available preferably in the languages of the judges involved but at least in English language.
13. Any dispute arising during or as a result of the judging process will be resolved by the Grand Jury at category A1 events and by the senior jury appointed at other exhibitions.

#### Awards:

1. Full details of the prizes to be awarded should be made available to prospective participants not later than six months prior to the opening of the exhibition.
2. Each competitive class should have allocated to it at least three awards but juries may, at their discretion, present more (or less) if the quality of exhibits merits this.
3. In the case of Category A exhibitions, prizes will be awarded by the Grand Jury to the principal exhibits of both the host country and foreign participants. A certain number of such prizes shall be reserved for each of these two categories; exhibits from any one country shall not receive more than one premier award.
4. Exhibitors who are awarded prizes should be notified formally by the organizers of their success as soon as possible; the timing of the presentation of such prizes shall be at their discretion.
5. The total number and value of prizes available shall be determined by the organizers, although information on this aspect is requested in the enclosed questionnaire and will be taken into account in the review process.

#### PROCEDURE AND CRITERIA TO AWARD THE AIPH INTERNATIONAL HONORARY AWARD FOR A1 AND B EXHIBITIONS

The following describes the procedure and criteria to award the AIPH International Honorary Award to be given to the winners of the competitions in A1 and B exhibitions registered by AIPH, according to Section 8 of the AIPH regulations on exhibitions.

#### Procedure:

1. The Honorary Jury (or Grand Jury) will decide about the winner of the AIPH award and prize. They will conclude after the last jury round, just prior to the closing of an exhibition.
2. Both indoor and outdoor international participants will compete for the AIPH prize.
3. The trophy will be awarded to one winner.

Criteria:

1. The garden/presentation should in its design be innovative or exemplary for the participants' typical national garden design.
2. The garden/presentation should contribute to the promotion of the 'Green city' concept.
3. The garden/presentation should be of high quality in material and plants used:
  - a) general design and overall impression;
  - b) uniqueness and innovative or creative level;
  - c) consistency of the realization with the presented theme of the entry;
  - d) used materials and used plants (variety and quality);
  - e) usability for home gardening or urban greening.
  - f) for the second and third round the maintenance and sustainability of the design, construction and materials used are taken into account.